

Waterville Estates Village District

Planning Board Meeting January 29, 2021

The Planning Board meeting was called to order at 1600 hours via in person at the Community Center Board Room and conference call. Present were Matt Smith, Mark Canfield, Ryan Timms, Kelly Cannon, David Spinney, and Gerry Panuczak.

M. Smith stated that it is the chairman's choice to use in person and conference call for Planning Board meeting, not Zoom format. There was no specific objection to this meeting format.

Mr. Smith recommended the following chapters to be included in the Village District Master Plan:

- 1) Vision
- 2) Land Use
- 3) Transportation
- 4) Community Facilities
- 5) Recreation
- 6) Utilities
- 7) Implementation

Mr. Smith asked members if additional chapters should be included. Mr. Canfield suggested Community Design and Housing. Ms. Cannon suggested Economic Development and Natural Resources. Following discussion, it was agreed to include only the seven originally recommended chapters in the initial Master Plan, and expand into the additional chapters in successive Master Plan versions. The committee members took an official roll call vote selecting the seven chapters. Mr. Smith asked that members choose a chapter to research prior to the next committee meeting. The choices are as follows:

- 1) Vision – Mark Canfield
- 2) Land Use – Gerry Panuczak
- 3) Transportation – Rick LeBlanc
- 4) Community Facilities – David Spinney
- 5) Recreation – Kelly Cannon
- 6) Utilities – Ryan Timms
- 7) Implementation

The next meeting was scheduled for February 11, 2021 at 1600 hours. The meeting was adjourned at 1646 hours.

Respectfully Submitted

Gerry Panuczak