

Waterville Estates Village District

Budget Advisory Committee Minutes – November 22, 2021

The meeting was called to order at 15:07 hours on November 22, 2021. Staff present was John Scruton. Committee members present were Gerry Panuczak, Denise Bujalski, and Ned McElroy. Guests present was Maureen Patti.

Mr. Scruton stated that the repair and environmental cleanup at the pump house will likely cost \$11,000. Mr. Scruton described the key components of the water system, and stated that the priorities are 1) replace the tank on Sunset, 2) move the pump house to a new location, and 3) site a third well for the community. Mr. Scruton expects a cost estimate for the Sunset tank replacement on December 3, 2021. Mr. Scruton stated that the District has initially built the Water Department budget at \$450,000. The first billing due December 1, 2021 is half of that amount. If it is determined that the District needs more or less than \$450,000, the difference can be reflected in the second billing in June 2022. Mr. Scruton stated that the Water Department has already spent \$15,000 on well repair, and will likely incur another \$15,000 prior to project completion.

Mr. Scruton stated that he met with Mr. Canfield and Ms. Bujalski trying to clean up the 2021 reporting discrepancies. He stated that only \$12,000 remained unaccounted for.

Mr. Panuczak stated that the WEA budget will need to show the full cost of items that have previously not been included such as facility maintenance, equipment maintenance, insurance, custodial, etc.

The next meeting will be November 30, 2021 at 15:00 hours, and since Mr. Canfield will not be able to attend, Mr. Panuczak will chair the meeting.

The meeting was concluded at 15:41 hours on November 22, 2021.

Respectfully Submitted

Gerry Panuczak