

Waterville Estates Village District

Budget Advisory Committee Minutes – November 15, 2021

The meeting was called to order at 15:01 hours on November 15, 2021. Staff present were John Scruton and Judy Kinney. Committee members present were Mark Canfield, and Gerry Panuczak. Guests present were Denise Bujalski, Ned McElroy, and Maureen Patti.

Mr. Panuczak read the November 8, 2021 draft minutes. Mr. Canfield motioned to accept the November 8, 2021 minutes. Mr. Panuczak seconded the motion, and all members present voted affirmative.

Mr. Canfield stated that he met with Ned McElroy, and Mr. McElroy offered to assist with the 2022 budget build, especially in the area of capital needs and planning through the upcoming years.

Ms. Kinney stated that she is sending initial department budgets to Department Leads, and will start meeting with each to build their recommendation.

Mr. Scruton led a discussion of the report provided by Mr. Diefenbach showing 10-month actuals to the 2021 District budget. The report continues to have errors in the non-lapsing warrant articles with both the approved amounts, and the current expenditures toward each. Mr. Scruton suggested that he will discuss with accounting types at MRI to see if there are better ways of reporting these items.

Mr. Scruton reported that the service yard environmental project is on hold so that the District can end the year within budget. Additionally, he reported that the Water Department may go over budget in 2021 as the well project has experienced additional costs due to the lack of preventative maintenance that has caused more rust in the wells and on the pumps. As we approach the yearend, should the Water Department expect to exceed their budget, it should be reported to New Hampshire DRA. Mr. Scruton stated that since several costs were out of the ordinary, DRA should respond favorably as the District is attempting to solve long term problems.

Mr. Canfield stated that the proposed WEA budget showed a \$31,000 net loss. Mr. Canfield stated that the actual loss would be higher as the budget did not account for ski area or lodge maintenance, equipment repair, or custodial services. It will be important for the Budget Advisory Committee to point these items that are being carried in the municipal budget to the community. Additionally, there should be a plan in place over the next few years to move these expenses back to the WEA budget.

Mr. Scruton stated that the District and WEA needs to begin planning for a full replacement of the chairlift. Two seat chairlifts are no longer being made, and the cost for a three or four seat chairlift will likely exceed \$1,000,000.

Mr. Canfield stated that the Commissioners can vote on expanding the membership of the Budget Advisory Committee at their next meeting, and that Mr. McElroy and Ms. Bujalski are candidates to fill seats.

The next meeting will be November 22, 2021 at 15:00 hours, and since Mr. Canfield will not be able to attend, Mr. Panuczak will chair the meeting.

The meeting was concluded at 15:59 hours on November 15, 2021.

Respectfully Submitted

Gerry Panuczak