

Waterville Estates Village District Meeting  
May 3, 2018

Attendees: Art Marks, Lloyd Willey, Ted Kunz (treasurer), Judy Kinney, Andy Griffith, Alison Wilder (secretary), Corey Smith  
Mike Hering (guest)

- Lloyd called meeting to order at 3pm
- Art Marks moved and Andy Griffith seconded for Lloyd to act as chairperson for the next term. Motion was approved.
- Reviewed corrections and accepted minutes from March 17. Art Marks moved and Andy Griffith seconded to accept the minutes. Motion was approved.
- Reviewed corrections and accepted minutes from March 17 pre-meeting. Art marks moved and Andy Griffith seconded to accept the minutes. Motion was approved.
- Ted Kunz read account balances as of April 24.
- Lloyd **accepted a motion from Art Marks** to remove Mike Baumann as a signature authority on all accounts including Northway and Meredith Village. Andy Griffith seconded. Motion was approved.
- Lloyd **accepted a motion from** Andy Griffith to add Andy Griffith and Ted Kunz to all bank accounts for the WEVD, including operating accounts. Art Marks seconded. Motion was approved.
- Lloyd **accepted a second motion from Andy Griffiths** to add Alison Wilder to the signature authorities for WEVD operating accounts. Art Marks seconded. Motion was approved.
- Manager's Report
  - Water system update – all water testing is good. Discussion of land purchase, planning, and permitting for new wells. Mike asked if we bought the land, and Corey confirmed that we have an easement. Lloyd asked about how we came through the winter with regard to the water system. Corey said he's keeping an eye on it now.
  - Corey's update on HVAC system: whole-house heat recovery ventilators **will be have-been** installed. It's a low-cost solution to dehumidifying the locker rooms that we'll be testing throughout the rest of the year.
  - Ladies locker room floor – we have \$16,000 in the budget to replace the lady's locker room floor. Corey pointed out that if the WEA wants to change/upgrade the look of the tiles along with the rest of the locker rooms, the process will be different, and asked whether to start with the HVAC and hold off on the floors. The commission decided to prioritize the **HVAC system before the floor etc is started**
  - LED lighting proposal was discussed. Everyone will read the proposal and respond to Corey directly. Mike suggested that the LED lighting upgrade be considered as part of the CIF expenditure.
  - Dam update - \$70K in budget for the dam repair, but since the upper dam now needs repair, that number may need to increase, although not substantially. Art expressed concern that the installation provides no warranty. Corey called EJ Prescott on speakerphone to discuss warranties and sign-offs. He suggested a dam engineer to sign off on hydraulics, but he didn't consider it necessary. He said there's no opportunity to buy any extended warranty. Corey will ask the State about the normal process.
  - Weeping Birches update – No new updates.
- Addition: Judy updated the Commission on the tree removal from Eversource. Mike expressed concern that they would do a ground-level clear-cut again.
- Addition: Lloyd spoke with Butch at the Town **of Campton** about street signs and road striping. We may add striping to Pegwood, in addition to Winterbrook and Hodgman Hill. Mike expressed that Pegwood may not be necessary, given the lack of traffic.

- Addition: Corey shared an email from a resident whose car was totaled at Summit and Weetamoo and requested guardrails be installed over time. The group was concerned about liability. Corey will look into whether guardrail installation increases or decreases liability for accidents.
- Financials
  - Lloyd congratulated the board on getting the membership dues increase approved.
  - Lloyd would like surplus from membership dues increase to be placed in a surplus reserve. He suggests that we as a commission instruct the board as such when revising the rec budget. Mike suggests we remove the \$32,000 ski area offset from the district budget.
- New business
  - Lloyd reviewed his newly created “major maintenance projects list” (see attachment ) and requested a project plan from Corey for accomplishing the list before allocating WE employees to any projects not on the list .
  - Lloyd would like to appoint a committee to establish a memorial for Mike Baumann. Art moved, Mike seconded that such a committee be appointed. Motion approved. Lloyd will serve for the commission, Shawn will serve as staffer, Art will serve for the Board, and Sam Ciaston his wife will also serve.
- Old business - none
- Next meeting will be June 7, 2018 at 3pm.
- At 5:30 pm, Art moved that we adjourn to executive session for purposes of employee evaluations.
- The meeting was convened at 6:30pm.
- At 6:32pm the meeting was adjourned.
- The meeting returned to public Session at 7:15. There being no further business the meeting adjourned at 7:18