

## Waterville Estates Village District

**Budget Advisory Committee Meeting January 4, 2021** The Budget Advisory Committee meeting was called to order at 1600 hours via Zoom. Present were Mark Canfield, Linda Ivers, Gerry Panuczak. Guests included Maureen Patti.

Mr. Panuczak made a motion to accept 12/28/2020 meeting minutes. Ms. Ivers seconded the motion. All members present voted affirmative.

Ericka Benton was expected to present to the committee, however, Ms. Ivers informed committee members that Ms. Benton was not going to be present. Mr. Canfield will contact Ms. Benton in an attempt to have her attend the next meeting.

Mr. Panuczak led the review of the Water Department budget. Questions included:

- 1) Should we adjust the offset due to current low use, and potential low use next year?
- 2) Should we lower the chemical line item due to current low usage?
- 3) Do we have a sufficient budget for telemetry updates?
- 4) Can we understand why the \$90,000 line item for wells does not get used, but shifts forward year on year?
- 5) Can we increase the water main upgrades line item in anticipation of the Water Master Plan report?

These items will be discussed when Mr. Canfield meets with the General Manager, and also Ms. Ivers will research them.

Ms. Ivers led the review of the District budget. Questions included:

- 1) Why is highway and streets actuals low to budget?
- 2) Can we put in place more definition to miscellaneous line items?
- 3) Why is plowing and contractor plowing actuals low to budget?
- 4) Can we combine multiple categories of a similar nature to gain consistency, especially when assigning expense to the appropriate category?
- 5) Can we sell the Osh Kosh as it does not seem to be used and is in an unsafe condition according to the road lead?
- 6) Can the budget be further defined in regard to future road projects?
- 7) Can large variances have explanations?
- 8) Why is the entire budget \$400,000 larger than the 2020 budget?

Mr. Canfield led the review of the Recreation budget. Questions included:

- 1) Large variations can be explained by non-opening, should this be reflected for the next budget as the current crisis continues?
- 2) Can we rethink staffing due to current and continued crisis, having hires do more than one task?
- 3) Can we be more cautious with expenditures?
- 4) How should this budget be modified to reflect the current crisis, and its possible end during 2021?
- 5) MS Ivers advised that the fourth quarter 2020 payment from the Association to the WEVD was not made.

Mr. Canfield will contact the General Manager to schedule a more thorough review of the questions. Attendees will be Mr. Smith, Ms. Kinney, and Mr. Hering.

The next meeting was scheduled for January 11, 2021 at 1600 hours. The meeting was adjourned at 1800 hours.

Respectfully Submitted  
Gerry Panuczak